

Year 6 Bude Trip

19th May – 24th May 2024



The coach leaves Woodlands 2:30pm on Sunday 19th May.
We return to Woodlands at 4:00pm on Friday 24th May.

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Staff

- Mike Tuckwell, Jo Fearon, Michelle Peters & Lottie Edwin - all week
- Eve Vollans, Lauren Ramsey, Jess Samsung – one day each



Activities

- Adventure Bude have been running trips, in various formats, for children for the last 30 years.
- Activities that the children will partake in include surfing, high ropes, caving, team trail, kayaking and mountain boarding.
- During the evenings there is entertainment such as karaoke, talent night, football competitions and fancy dress.



Accommodation

- The centre is a former hotel with student accommodation located on the upper floors.
- Each school has section within the building which children from other schools are not allowed into.



- Student accommodation is designed so that the rooms are easy to keep clean and tidy and also feel comfortable. Room checks are carried out every day with points awarded for both cleanliness and tidiness.
- Each room has between four and eight children sleeping in it. Staff suites are located in the same corridor.
- Children have been asked to put down the name of two children who they would like to be with.

Health and Safety

- Obviously with the type of activities taking place, Health and Safety is a high priority.
- Adventure International conforms to all Health and Safety Regulations including staff pupil ratios required by all Governing Bodies. (Adventure Activities Licensing Authority, British Canoe Union, and The Royal Life Saving Society). LOTC
- Covered for up to £10,000,000 public & products liability insurance.
- Every member of the instructional staff is over 18.





Adventure International is externally validated & inspected by the following bodies:

Body	Membership / Society Number
B.C.U. British Canoe Union	100260
B.A.P.A. British Activity Providers Association	Full Member
SkillsActive Skills Council for Active Leisure and Learning	Full Member
ADVENTUREMARK Adventure Activities Industry Advisory Committee	Cert No : AAA101145
L.O.T.C. Learning Outside the Classroom Quality Badge	Cert No : R2QB101405

Bude 2023

<p>Attached:</p>	<p>Planning / Risk Assessment</p> <p> SOP Bude 2023 (Mike Tuckwell@ 14/04/2023 07:57:07) X</p> <p>Establishment specific documents</p> <p> Parent information pack (Mike Tuckwell@ 14/04/2023 08:06:34) X</p> <p>Programme summary</p> <p> Activity timetable (Mike Tuckwell@ 14/04/2023 08:07:13) X</p> <p>Provider Questionnaire - SOE5 - None</p> <p>Other - None</p> <p>Post visit evaluation</p> <p> medical forms (Mike Tuckwell@ 30/05/2023 14:08:49) Uploaded after Visit Approved X</p>
<p>Available:</p>	

Head Declaration :

- ✓ The planning and risk assessment for this visit has been checked and approved according to the 2022 Outdoor Education, Visits and Off-Site Activities Health and Safety Policy produced by Devon County Council and Torbay Council.
- ✓ The visit leader and staff are competent to supervise the visit and deal with typical emergencies.
- ✓ This visit meets the requirements of the school's safeguarding policy, and is being run with the knowledge and approval of the school's safeguarding lead.
- ✓ The visit complies with the establishment policy for off-site activities.

Endorsement Chain

Visit Form created: Mike Tuckwell @ 14/04/2023
 Submitted to Head by: Mike Tuckwell @ 14/04/2023 08:31:05
 Authorised by Head: Steve Bone @ 17/04/2023 11:11:12

Endorsed by LA: Brendan Stone @ 21/04/2023 11:37:10

TO WHOM IT MAY CONCERN

Re: Adventure Bude Limited
Date: 23rd of March 2023

We act as the Insurance Brokers and Advisers for the above and would like to confirm that the undernoted insurances have been arranged on their behalf:-

Insurer: Citynet Insurance Brokers Ltd
Policy Type: Combined Liability
Policy Number: 57687075
Period of Insurance: 25th March 2023 until 25th March 2024
Business Description: Hotel

Employers Liability
Limit of Indemnity £10,000,000 any one occurrence inclusive of legal costs and expenses, other than Terrorism which is restricted to £5,000,000

This section provides cover for the Insured's Legal Liability for their employees for death, injury or disease sustained during the course of their employment in the business and is require by law.

This section includes:-
Indemnity to any Principal Yes

Public Liability
Limit of Indemnity £5,000,000 any one occurrence and unlimited in the period of insurance

This section provides cover for the Insured's legal Liability to members of the public for accidental bodily injury or accidental damage to property arising out of the business as per the policy wording.

This section includes:-
Indemnity to any Principal Yes



Learning Outside the Classroom Quality Badge

Awarded to:

ADVENTURE BUDE

This organisation has therefore pledged to:

- Engage in an ongoing process to sustain high quality learning outside the classroom
- Meet all of the Learning Outside the Classroom Quality Badge indicators



Dr Anne Hunt
Chief Executive, Council for Learning Outside the Classroom

Certificate no. **101405**

Date issued: **16/12/2023** Expiry date: **16/12/2025**

www.lotcqualitybadge.org.uk

The Council for Learning Outside the Classroom is registered in the United Kingdom no. 6778701.

Assuring Quality and Safety in the Activity Industry

**B.A.P.A. 2023
FULL MEMBER**

Activity Provider



**BRITISH ACTIVITY
PROVIDERS ASSOCIATION**

This is to certify that
Adventure Bude

agrees to abide by the British Activity Providers
Association Code of Practice and is subject to
on-going inspection.

Signed:

B.A.P.A. Chairman

www.thebapa.org.uk



ADVENTUREMARK
www.adventuremark.co.uk
ADVENTURE BUDE

Has met the necessary standards for the safe delivery of
adventure activities as defined by the
Adventure Activities Industry Advisory Committee.

 **Chair (AAIAC)**

Artificial Climbing Wall	High Ropes Courses
Assault Course	Kayaking
Bouldering	Mountain Boarding
Canoeing	Surfing
Caving – Artificial	Swimming – pool, sea, natural waters
Dragon Boating	Team Building

Date Issued : 16th December 2023

Expiry Date : 16th December 2025

Certificate No: AAA101145

Emergencies

- If there is an emergency, the school will be contacted straight away who will in turn phone relevant parties.
- If any parents/guardians need to contact children in an emergency they can either phone the school who will then contact Adventure Bude or phone the centre direct.
- Please don't send children with mobile phones.



Behaviour

- Adventure Bude provides a safe but relaxed atmosphere for all its clients and staff. This achieved through the use of clearly defined parameters of behavior to which all students are expected to conform.
- Parents/guardians should be made aware that should their child endanger the lives of themselves, their peers or the livelihoods of their instructor by breaking the 5 rules, then the responsibility of collecting their children from the centre will be theirs or of a nominated adult if unavailable.



Clothing

Please label clothing.

All specialist equipment is provided.

Items to Pack			Specialist Equipment	Packed
4	x	T-Shirts	Any specialist equipment required for activity sessions is provided by the centre. This includes : Helmets, Harnesses, Wetsuits, Padding, Gloves, Waterproof Spray tops & Jackets and all session equipment such as Ropes, Surfboards, e.t.c.	
3	x	Long Sleeved Tops		
3	x	Shorts (no short length shorts on activities)		
3	x	Tracksuit Bottoms		
4	x	Jumpers		
1	x	Clothes to wear in the evening		
8	x	Socks (no trainer socks on activities) & Underwear		
1	x	Warm Jacket/Coat		
2	x	Trainers to stay dry		
1	x	Wet Shoes or Trainers to get wet		
2	x	Swimwear		
2	x	Towels		
1	x	Toiletries		
1	x	Water Bottle		
1	x	Hat		
1	x	Sun Lotion		
1	x	Hair Bands		
1	x	Fancy Dress Costume		
1	x	Black Bin Liner for Wet Clothes		

What Not To Pack

Please do not allow your child to bring any of the following items to the centre :

Mobile Phone, Cigarettes, Drugs, Alcohol, Matches, Lighters, Pets, Electric Iron, Curling Tongs, Hair Straighteners, Ipods, MP3 players, Games Consoles, Jewelry, Chewing Gum, Sweets or Fizzy Drinks.



Food and drink.

- 3 meals a day.
- Canteen offers a balanced 'child friendly' diet. Vegetarian option and specialist dietary needs are catered for.
- Drinks fountains in many locations around the centre.



Medical Information

- All medication to be placed into a clearly labelled plastic tub.
- Put the medication into the suitcase and we will collect it when we first arrive at the centre.
- 2 inhalers if your child is asthmatic.



Money

£25 (in £5 or £1 denominations) maximum needed for the week.



Remember:

- No jewellery
- Wet shoes
- 2 wallets/purses
- £1:50 for dryers
- 2 inhalers if you are asthmatic
- Fancy dress – no theme
- Talent show